

Intellidemia Accessibility Conformance Report

VPAT® Version 2.0 – October 2017

Name of Product:

Concourse

Product Description:

Concourse is an online syllabus management platform that schools use to organize, share, and analyze course syllabi. This syllabus content is created by instructors and administrators and delivered to students as HTML via web browsers.

Date:

January 2018

Contact information:

customerservice@intellidemia.com

Notes:

The accessibility of Concourse can be evaluated from two perspectives. One is the platform itself developed and maintained by Intellidemia. The other is the user-generated content produced by syllabus authors. The former - entirely within the purview of the Intellidemia engineering team – is designed and thoroughly tested to meet prevailing accessibility criteria.

To support user-generated content (e.g. text, links, images, etc.) we design product features that automatically assist authors in producing accessible syllabi using Concourse. However, syllabi can vary greatly depending on what content the author chooses to

incorporate. Such content may or may not be accessible (e.g. embedded videos may or may not include captions). Our evaluation focuses on the functionality that Intellidemia implements. Where a criterion may depend on the content choices of the author, we indicate this by including the notation “The author controls their own content.”

Evaluation Methods Used:

Systematic product audit using web accessibility evaluation tools and assistive technologies.

Applicable Standards/Guidelines:

This report covers the degree of conformance for the following accessibility standard/guidelines:

Standard/Guideline	Included In Report
Web Content Accessibility Guidelines 2.0, at http://www.w3.org/TR/2008/REC-WCAG20-20081211/	Level A: Yes Level AA: Yes Level AAA: No
Section 508 as published in 2017, at http://www.Section508.gov	Yes
EN 301 549 Accessibility requirements suitable for public procurement of ICT products and services in Europe, at http://mandate376.standards.eu/standard	No

Terms:

The terms used in the Conformance Level information are defined as follows:

- **Supports:** The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Supports with Exceptions:** Some functionality of the product does not meet the criterion.
- **Does Not Support:** The majority of product functionality does not meet the criterion.
- **Not Applicable:** The criterion is not relevant to the product.
- **Not Evaluated:** The product has not been evaluated against the criterion. This can be used only in WCAG 2.0 Level AAA.

WCAG 2.0 Report

Tables 1 and 2 also document conformance with:

- Revised Section 508: Chapter 5 – 501.1 Scope, 504.2 Content Creation or Editing, and Chapter 6 – 602.3 Electronic Support Documentation.

Note: When reporting on conformance with the WCAG 2.0 Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the [WCAG 2.0 Conformance Requirements](#).

Table 1: Success Criteria, Level A

Notes:

Criteria	Conformance Level	Remarks and Explanations
<p>1.1.1 Non-text Content (Level A)</p> <p>Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	<p>Concourse includes alternate or contextual text for all non-text elements. Form buttons and inputs have associated text labels. Frames are appropriately titled. In cases where non-text content is used for pure decoration, it is ignored by assistive technologies.</p> <p>The author controls their own content. The ability to add non-text elements is limited and where allowed alternate text can be entered.</p>
<p>1.2.1 Audio-only and Video-only (Prerecorded) (Level A)</p> <p>Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	<p>Concourse does not contain any prerecorded audio or video.</p> <p>The author controls their own content.</p>
<p>1.2.2 Captions (Prerecorded) (Level A)</p> <p>Also applies to:</p>	Supports	<p>Concourse does not contain any prerecorded audio.</p>

Criteria	Conformance Level	Remarks and Explanations
2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		The author controls their own content.
<u>1.2.3 Audio Description or Media Alternative (Prerecorded)</u> (Level A) Also applies to: 2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse does not contain any prerecorded video. The author controls their own content.
<u>1.3.1 Info and Relationships</u> (Level A) Also applies to: 2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse uses semantic HTML markup to designate headings, lists, emphasized, and special text, such as navigation grouping, unique identifiers and labels, ARIA attributes, logical headings, and natural tab order, to promote optimal navigability and content understanding. Tables are used for tabular data, with headers and captions to associate data cells with appropriate labels. When editing syllabi, single tables are split up into multiple tables each containing a single row that does not include a header. However a header is still present at the top of this set of single-row tables. Text labels are associated with form input elements. The author controls their own content. Features allow authors to include headings, designate

Criteria	Conformance Level	Remarks and Explanations
		headers within a table, and incorporate other accessibility elements.
<p><u>1.3.2 Meaningful Sequence</u> (Level A)</p> <p>Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports, with exceptions	<p>Concourse navigation order and reading is logical and intuitive. Pages are linear and can be read clearly without style sheets.</p> <p>However CSS is extensively used for layout and the presentation of controls, which may become difficult to efficiently use with style sheets unavailable.</p> <p>Specifically syllabus editing is particularly challenging given the use of modal dialogs that are would no longer be shown at the appropriate place within the page.</p>
<p><u>1.3.3 Sensory Characteristics</u> (Level A)</p> <p>Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse instructions do not rely on shape, size or visual location, nor sound.
<p><u>1.4.1 Use of Color</u> (Level A)</p> <p>Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	<p>Concourse does not use color as the sole method of conveying content or distinguishing visual elements. In places where colors are used to reinforce the intent of an input and/or button, the text or image on the element also describes the meaning.</p> <p>Colors are used to accentuate success, warning, danger, and informational messages, though the text also clearly communicates the intent of the message.</p>

Criteria	Conformance Level	Remarks and Explanations
		<p>Color alone is not used to distinguish links from surrounding text unless the contrast between the link and the surrounding text is at least 3:1 and an additional differentiation is provided when the link is hovered over or receives focus.</p> <p>Additionally shading and highlighting may be used to emphasize the current action or state, but this is also communicated through text and/or imagery.</p>
<p><u>1.4.2 Audio Control</u> (Level A) Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse does not contain any automatically played audio.
<p><u>2.1.1 Keyboard</u> (Level A) Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse makes available all page functionality using only the keyboard tab and arrow keys.
<p><u>2.1.2 No Keyboard Trap</u> (Level A) Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse does not contain any keyboard traps. The user can navigate to and from all navigable page elements using only a keyboard.
<p><u>2.2.1 Timing Adjustable</u> (Level A) Also applies to: 2017 Section 508</p>	Supports	Concourse does not utilize timers or time limits.

Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<p><u>2.2.2 Pause, Stop, Hide</u> (Level A) Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse does not include moving, blinking or scrolling text.
<p><u>2.3.1 Three Flashes or Below Threshold</u> (Level A) Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse does not use flashes or flashing objects.
<p><u>2.4.1 Bypass Blocks</u> (Level A) Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs 	Supports	Concourse provides a “Skip to Main Content” link so that users can more efficiently skip over navigation and other page elements that are repeated across web pages.
<p><u>2.4.2 Page Titled</u> (Level A) Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse includes page titles that are descriptive and correspond to the users’ place within navigation.
<p><u>2.4.3 Focus Order</u> (Level A) Also applies to:</p>	Supports	Concourse navigation, links, form elements, etc. are logical and intuitive.

Criteria	Conformance Level	Remarks and Explanations
2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<u>2.4.4 Link Purpose (In Context)</u> (Level A) Also applies to: 2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse links can be understood from the link text alone or surrounding context. The author controls their own content. Features allow authors to include link display text and titles.
<u>3.1.1 Language of Page</u> (Level A) Also applies to: 2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse identifies the page language (i.e. English) using the HTML lang attribute.
<u>3.2.1 On Focus</u> (Level A) Also applies to: 2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse does not substantially change pages upon element focus.
<u>3.2.2 On Input</u> (Level A) Also applies to: 2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports, with exceptions	Concourse does not substantially change most pages upon input changes. The Group dropdown selector on the Course Settings page and selected Course Detail fields can cause changes to the data presented in the form.
<u>3.3.1 Error Identification</u> (Level A) Also applies to:	Supports	Concourse required form entry or formats include this information in the label or help text.

Criteria	Conformance Level	Remarks and Explanations
2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		Form validation cues and errors alert users to problems with submissions. The user is allowed to fix the error and resubmit the form.
<u>3.3.2 Labels or Instructions</u> (Level A) Also applies to: 2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse provides sufficient labels, cues, and instructions for required interactive elements.
<u>4.1.1 Parsing</u> (Level A) Also applies to: 2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse is designed and validated against HTML5 specifications. The system uses standard HTML mark-up and CSS for nearly all of its elements.
<u>4.1.2 Name, Role, Value</u> (Level A) Also applies to: 2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse form elements are designed and validated against HTML5 specifications.

Table 2: Success Criteria, Level AA

Notes:

Criteria	Conformance Level	Remarks and Explanations
<u>1.2.4 Captions (Live)</u> (Level AA) Also applies to: 2017 Section 508	Supports	Concourse does not contain any live audio. The author controls their own content.

Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<p><u>1.2.5 Audio Description (Prerecorded)</u> (Level AA)</p> <p>Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	<p>Concourse does not contain any prerecorded video.</p> <p>The author controls their own content.</p>
<p><u>1.4.3 Contrast (Minimum)</u> (Level AA)</p> <p>Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	<p>Concourse text and images of text have a contrast ratio of at least 4.5:1, or in the case of large and/or bold text, a contrast ratio of at least 3:1.</p> <p>The author controls their own content.</p>
<p><u>1.4.4 Resize text</u> (Level AA)</p> <p>Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	<p>Concourse text and images can be resized with the browser zoom feature. All pages are readable and functional when the text size is doubled.</p>
<p><u>1.4.5 Images of Text</u> (Level AA)</p> <p>Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	<p>Concourse does not utilize any images of text with the exception of the product logo.</p>
<p><u>2.4.5 Multiple Ways</u> (Level AA)</p> <p>Also applies to: 2017 Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) – Does not apply to non-web 	Supports, with exceptions	<p>Concourse provides multiple ways to reach an individual course syllabus, including from the users' home page or via Search. Many other pages result from a step-by-step process, such</p>

Criteria	Conformance Level	Remarks and Explanations
software <ul style="list-style-type: none"> • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs 		as report generation. No site map, related pages, or table of contents is provided.
<u>2.4.6 Headings and Labels</u> (Level AA) Also applies to: 2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse page headings and labels for form and interactive controls are informative.
<u>2.4.7 Focus Visible</u> (Level AA) Also applies to: 2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse makes it visually apparent which page element has the current keyboard focus.
<u>3.1.2 Language of Parts</u> (Level AA) Also applies to: 2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse does not make use of multiple languages. The author controls their own content. They may enter content in any language, which will appear with no language indication.
<u>3.2.3 Consistent Navigation</u> (Level AA) Also applies to: 2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs 	Supports	Concourse navigation links that are repeated on web pages do not change order when navigating through the site.
<u>3.2.4 Consistent Identification</u> (Level AA)	Supports	Concourse elements that have the same

Criteria	Conformance Level	Remarks and Explanations
Also applies to: 2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs 		functionality across multiple web pages are consistently identified.
<u>3.3.3 Error Suggestion</u> (Level AA) Also applies to: 2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse form validation errors result in suggestions for fixing the input in a timely and accessible manner.
<u>3.3.4 Error Prevention (Legal, Financial, Data)</u> (Level AA) Also applies to: 2017 Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Concourse does not handle legal or financial data.

Table 3: Success Criteria, Level AAA

Notes: **Not Evaluated:** The product has not been evaluated against these criteria. Table removed.

2017 Section 508 Report

Notes:

Chapter 3: Functional Performance Criteria (FPC)

Notes:

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Supports	Operable using a screen reader.
302.2 With Limited Vision	Supports	
302.3 Without Perception of Color	Supports	
302.4 Without Hearing	Supports	No audible elements
302.5 With Limited Hearing	Supports	No audible elements
302.6 Without Speech	Supports	No speech input
302.7 With Limited Manipulation	Supports	Operable with a keyboard only
302.8 With Limited Reach and Strength	Supports	Operable with a keyboard only
302.9 With Limited Language, Cognitive, and Learning Abilities	Supports	

Chapter 4: Hardware

Notes: Concourse is not a hardware product. Table removed.

Chapter 5: Software

Notes: Concourse is a web-based only platform. Criteria 502 and 503 do not apply.

Criteria	Conformance Level	Remarks and Explanations
501.1 Scope – Incorporation of WCAG 2.0 AA	See WCAG 2.0 section	See information in WCAG section
502 Interoperability with Assistive Technology	Heading cell – no response required	Heading cell – no response required
502.2.1 User Control of Accessibility Features	Supports	
502.2.2 No Disruption of Accessibility Features	Supports	
502.3 Accessibility Services	Heading cell – no response required	Heading cell – no response required
502.3.1 Object Information	Not applicable	
502.3.2 Modification of Object Information	Not applicable	

Criteria	Conformance Level	Remarks and Explanations
502.3.3 Row, Column, and Headers	Not applicable	
502.3.4 Values	Not applicable	
502.3.5 Modification of Values	Not applicable	
502.3.6 Label Relationships	Not applicable	
502.3.7 Hierarchical Relationships	Not applicable	
502.3.8 Text	Not applicable	
502.3.9 Modification of Text	Not applicable	
502.3.10 List of Actions	Not applicable	
502.3.11 Actions on Objects	Not applicable	
502.3.12 Focus Cursor	Not applicable	
502.3.13 Modification of Focus Cursor	Not applicable	
502.3.14 Event Notification	Not applicable	
502.4 Platform Accessibility Features	Not applicable	
503 Applications	Heading cell – no response required	Heading cell – no response required
503.2 User Preferences	Not applicable	
503.3 Alternative User Interfaces	Not applicable	
503.4 User Controls for Captions and Audio Description	Heading cell – no response required	Heading cell – no response required
503.4.1 Caption Controls	Supports	Concourse does not contain any audio.
503.4.2 Audio Description Controls	Supports	Concourse does not contain any video.
504 Authoring Tools	Heading cell – no response required	Heading cell – no response required
504.2 Content Creation or Editing (if not authoring tool, enter “not applicable”)	See WCAG 2.0 section	See information in WCAG section
504.2.1 Preservation of Information Provided for Accessibility in Format Conversion	Supports	Concourse does not convert content from HTML to any other format.

Criteria	Conformance Level	Remarks and Explanations
504.2.2 PDF Export	Supports	Concourse does not create PDFs.
504.3 Prompts	Supports	Concourse syllabus editing assists authors in creating accessible content.
504.4 Templates	Supports	Concourse syllabus templates assist authors in creating accessible content.

Chapter 6: Support Documentation and Services

Notes:

Criteria	Conformance Level	Remarks and Explanations
601.1 Scope	Heading cell – no response required	Heading cell – no response required
602 Support Documentation	Heading cell – no response required	Heading cell – no response required
602.2 Accessibility and Compatibility Features	Supports	
602.3 Electronic Support Documentation	See WCAG 2.0 section	See information in WCAG section
602.4 Alternate Formats for Non-Electronic Support Documentation	Not applicable	Concourse support documentation is only provided via the accessible, self-service web portal.
603 Support Services	Heading cell – no response required	Heading cell – no response required
603.2 Information on Accessibility and Compatibility Features	Supports	
603.3 Accommodation of Communication Needs	Supports	Concourse support documentation is alternatively provided by submitting a request at support.campusconcourse.com .

Legal Disclaimer

Concourse includes various settings and configurations with accessibility impact. Out-of-the-box settings are accessible, but changes made by clients to their system and/or by users to their accounts or content may not adhere to accessibility best practices. In such cases, the responsibility for accessibility remains with the client and their users.

Additionally, while Concourse has been evaluated to the best of our ability and conforms to generally prevailing industry standards, we do not warrant that all features are fully accessible for every user, among every configuration, with all hardware and software, and throughout every situation.

Every effort will be made to maintain and improve accessibility, but we also do not warrant features and functionality that are added or changed following the publication of this document.